

NOW HIRING

Safety Assistant

Minn-Dak Farmers Cooperative is seeking full time, Safety Assistant, this position performs and assists in the safe and efficient operation of the Safety Department. This position reports directly to the Safety Coordinator.

Essential Job Duties

- Perform checks on all related fire and safety equipment as required by the regulating establishments.
- Perform inspection, maintenance, and refilling of fire extinguishers, including the transportation of fire extinguishers from the refill station to factory sites.
- Perform inspection and maintenance of self-contained breathing apparatus and backup tanks.
- Perform necessary inspection and maintenance on air monitors as required by supervisor.
- Perform inspection and maintenance of eye wash and shower stations.
- Attend all Safety Committee meetings and assist the Chairperson in the preparation of the meeting agenda.
- Prepare/complete required reports and maintain files of the same as required.
- Recognize safety hazards in the workplace and act to correct hazards that are present.
- Maintain employee confidentiality
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and programs
- Other duties as required by the business.

Qualifications

- High school education or equivalent desired
- Must be able to read, write, and understand written and verbal instructions
- Maintain a valid driver's license
- Organized with excellent time management skills
- Ability to communicate effectively with employees at all levels

Competencies and skill set required

- Must possess computer skills and be able to use Microsoft WORD, EXCEL, and OUTLOOK.
- Must be able to learn Company's computer maintenance system.
- Must have, or be able to obtain, the necessary knowledge for compliance with the National Fire Protection Association for portable fire extinguisher maintenance.
- Must be able to reason through problems involving the setup and operation of moderately complex equipment.
- Must possess the judgment and knowledge to select and use the correct materials, tools, and equipment when performing maintenance work.
- Must be able to direct activities of outside contractors, helpers, and other workers as assigned.
- Must be able to reference, read, and understand how to use MSDS information.

AND MORE!

More Information listed on company website: mdf.coop/careers

Application Process

All interested and qualified individuals are encouraged to provide a resume. Please email to jobs@mdf.coop or mail to:

MINN-DAK FARMERS COOPERATIVE

Attn: Zane • 7525 Red River Road • Wahpeton, ND 58075
701-671-7777

Equal Opportunity Employer

